



C (i) ScoMIS Web Installation Notes

Introduction

A new Web Installer has been developed to allow sites to download software upgrades from across the Web. Each upgrade is security protected, to access it you will need to enter a password.

These general notes relate to the downloading process. Detailed notes relating to specific programs will be available from within the Download Upgrades section of the ScoMIS Website.

Preparation for the Installation

Please ensure that a full backup has been taken.

Making Important Decisions

Most upgrades will require the path to install files on your computer. Therefore it is important that you know where your SIMS programs and datafiles are on your computer so that when the installation/ upgrade asks for the "SIMS path" you know the answer. You may also be required to know the path to your DTSAPPS directory. This should be the same drive as your SIMS directory.

	Path to SIMS	Path to DTSAPPS
For schools without a network, where computers are not connected together, the answer will always be	C:\SIMS	C:\DTSAPPS
For schools who have computers linked together to form a network, the answers will be		
For Schools with Dedicated Servers; With - Either Novell NetWare or NT Server Networked schools	F:\PUBLIC\SIMS	F:\PUBLIC\DTSAPPS
For Windows NT 4.0 Schools or Windows 2000 professional Networks	G:\SIMS	G:\DTSAPPS

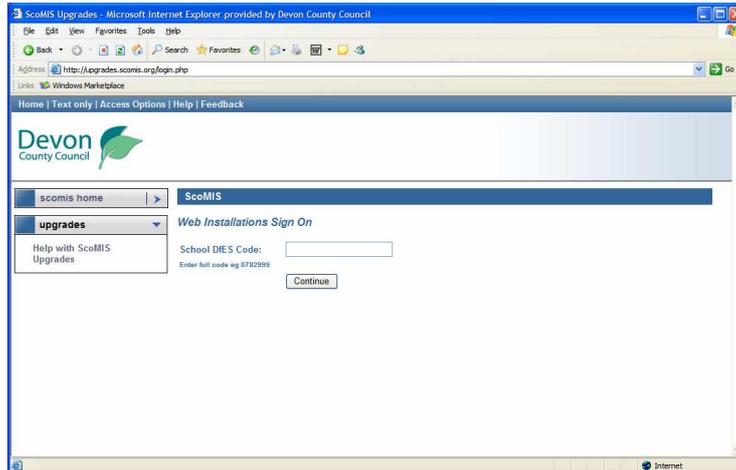
Having identified the SIMS Path Enter it here	
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If you are uncertain which type of network you have the ScoMIS Helpline will be able to assist you.

Installation Instructions

Double click on Internet Explorer and go to the ScoMIS Website.(www.devon.gov.uk/eal/scomis/).

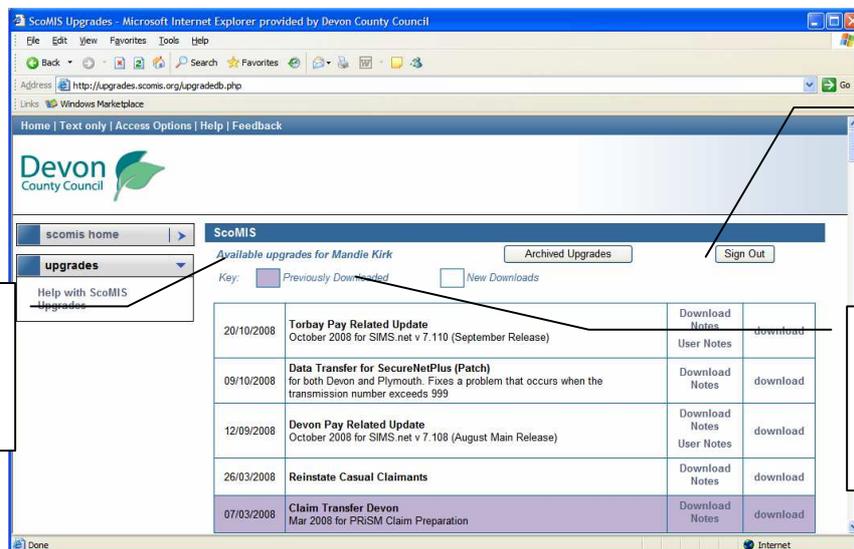
Click on **Download Upgrades | Upgrades List**



Enter your Full School DFES number (e.g. 8781111, 8791111, 8801111)

Click on **Continue**

At the next screen you will see only those upgrades relevant to your school, it will not include upgrades for other Authorities.

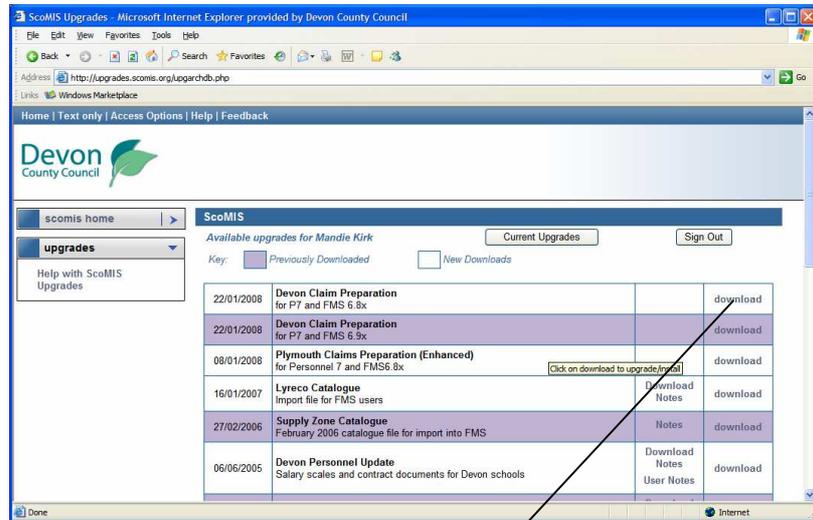


You will be able to confirm you have logged on correctly here.

To log out click here

You will be able to see which upgrades have been downloaded successfully and which are New by using the Key

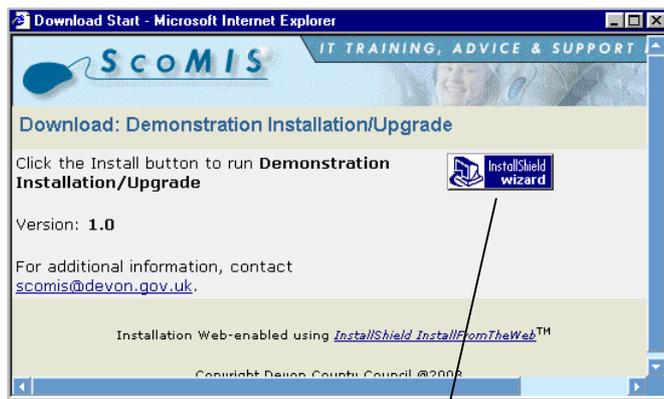
Do not attempt to download the software until you have printed off the notes regarding it in the adjacent column.



Click on **Download Notes**

Once you have read the download notes you will then be ready to start the download.

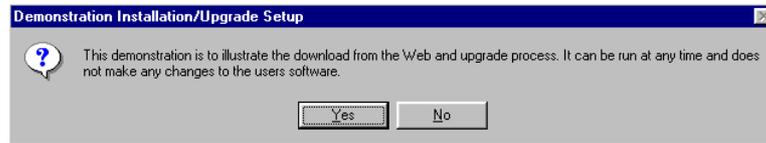
Click on **Download**



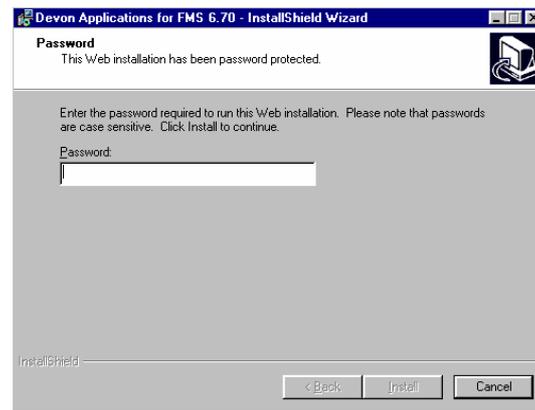
To start the upgrade click on the InstallShield Wizard Button

An information screen will appear next, carefully read this and ensure that it is ok to continue. You may be required to ensure that nobody is using the particular software whilst attempting to install or upgrade the program.

Click on **Yes** if you are ready to complete the upgrade.



You will then be asked to enter a password



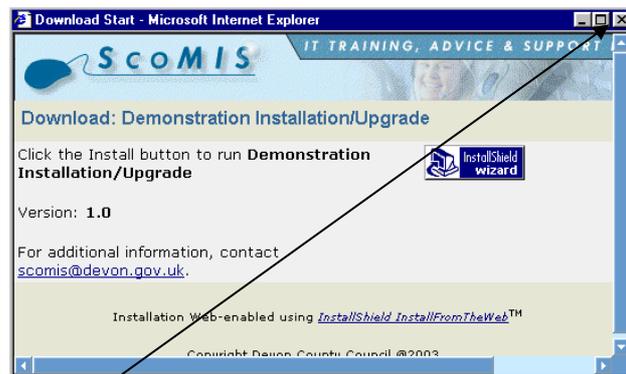
Enter the password, which has been notified to an authorised user via email. The password is case sensitive.

If you have entered the password correctly the Install button will become active.

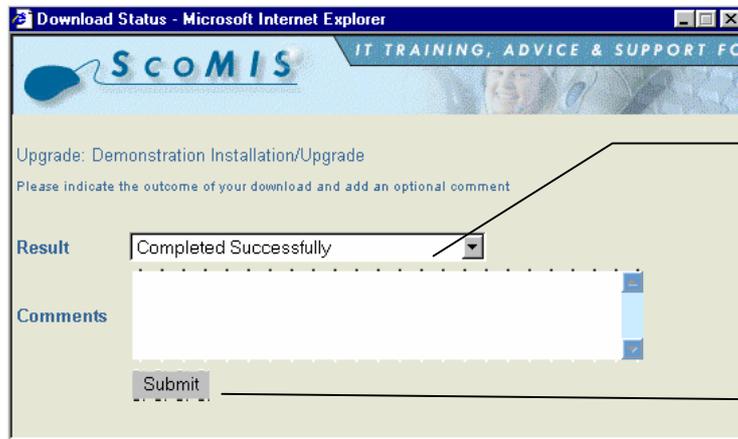
Click on **Install**

From this point forward you will need to refer to the specific notes for the relevant upgrade.

At the end of the upgrade you will be returned to a screen similar to the one below.



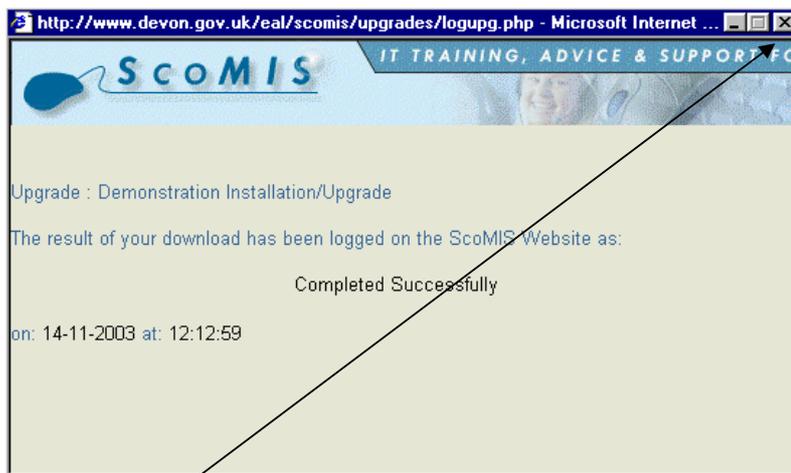
Clicking on the cross to close the window will take you to the following screen
At this point you can say if the upgrade was completed successfully or not.



At this point you can say if the upgrade was completed successfully or not. Click on the selection button and choose a **Result**.

Click on **Submit** to notify us. **Do not** use the cross to close the window.

The following screen will confirm the result has been logged with ScoMIS



Click on the cross to close the window.